

HIGHEST PRAISE APOSTOLIC CHURCH



DREAM TEAM GUIDE





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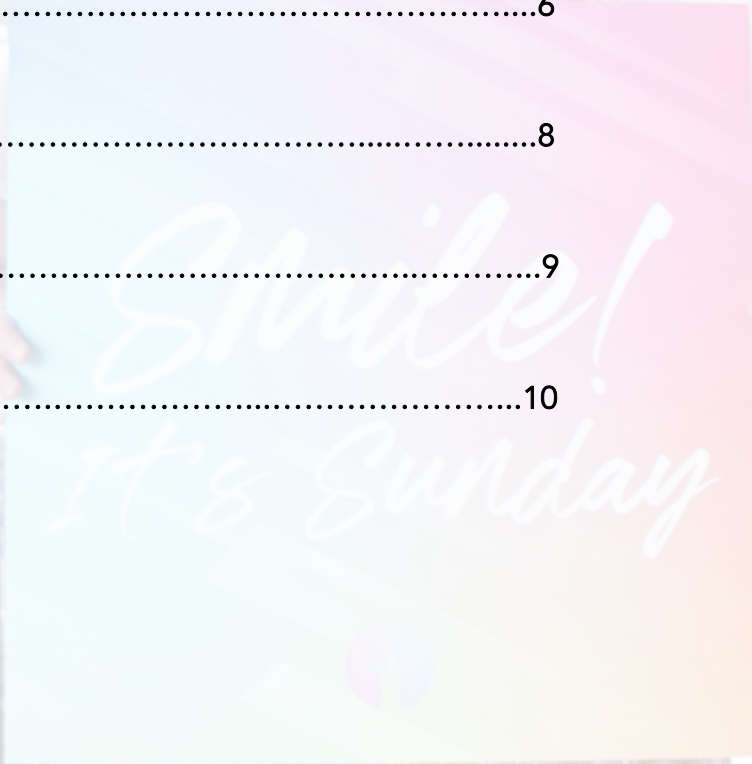
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OVERVIEW

At Highest Praise, the vision of the church is to be a distinctly Apostolic, multicultural, multigenerational church that passionately loves God and loves people. We fulfill the vision by enacting our purpose, which includes:

- Connect – attend Sunday Celebration
- Grow – join a Small Group
- Serve – join the Dream Team
- Share – invite others to connect and grow.

The Dream Team helps us fulfill both the vision of the church – to love God and love others – as well as fulfill our purpose – to serve others. When we love God, we demonstrate our love for Him through our acts of worship. Serving in His Kingdom is an act of worship. When we love others, we demonstrate our love for them by showing them that we love them like Christ loves them – we give of ourselves by serving them.

So, what is the Dream Team? The Dream Team is both the method and opportunity for every member of HPAC to fulfill the biblical mandate of every disciple of Christ – to love and serve others.

DREAM TEAM OBJECTIVES

Collectively, as the Dream Team, all of the Dream Team Ministries work together every Sunday to fulfill three main objectives: 1) Serve guests; 2) Prepare guests; 3) Create serving opportunities.

Serve Guests – The Dream Team works to make our guests' experience at HPAC the most incredible experience they have ever had in church. From the parking lot to the sanctuary, every member of the Dream Team displays an incredible level of service that is accomplished through a warm and welcoming spirit of hospitality. Every guest should be made to feel welcomed and comfortable for the entire duration of their visit to HPAC.

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Prepare Guests – Through acts of service and a spirit of hospitality, each Dream Team member works to tear down the walls that guests naturally have up when they visit a new church. The church is a spiritual hospital – it cares for, and attends to, the spiritual needs of people who are looking for hope through Jesus Christ. Naturally, when someone visits a new church they may not be comfortable. They have predispositions about the church, they may have had previous bad church experiences, or they just do not know what to expect.

The Dream Team works together to help prepare guests to be ready to have a stress-free worship experience and receive the Word of God, and ultimately salvation. With every guest who visits HPAC, it must be seen that we only have this *one opportunity* to help them meet Jesus today. Every act of service helps spiritually prepare guests to be open to that experience with Jesus.

Creating Serving Opportunities – The Dream Team is the method and opportunity for every member of HPAC to be able to serve in the church. We want every member of HPAC, who has completed First Steps, to serve on the Dream Team. There should not be one church member who is not a part of the Dream Team.

DREAM TEAM SUMMARY

- The Dream Team Ministries will serve on Sunday Celebration services and special occasions, as needed.
- Each Dream Team Ministry is led by a Director.
- At the start of each year, there will be a general Dream Team orientation and training. Additional trainings will be scheduled throughout the year by each specific ministry.
- At HPAC we love to celebrate the wins! The Dream Team will gather a few times throughout the year to recognize the efforts of each Dream Team member and the accomplishments we've made together as a church.
- Each Dream Team Volunteer position is a continuous serving commitment to that (those) position(s), until the Volunteer feels led to serve elsewhere.

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SUNDAY CELEBRATION DREAM TEAM EXPERIENCE

When a guest comes to Highest Praise they should have an amazing and spectacular Sunday worship experience! When inviting our friends to church, there are certain expectations that we can share and promote that make up the Sunday Celebration Dream Team experience! These elements can also be found on our website, www.hpachurch.com, under the "I'm New" section.

Below are the key components of the Sunday Celebration Dream Team experience:

Arrival – When a guest enters the parking lot, they should see welcome flags and special reserved parking spaces with our friendly Parking Team. After they are greeted and welcomed by the Parking Team, they are greeted by our friendly Greeter Team at the main church entrance.

First Moments – To make guests feel at home in their first moments, everyone on the Welcome Team works together to greet them, offer them a free cup of coffee or a free water, and meet whatever needs we can before the service begins.

Once they have entered the sanctuary, they are offered to sit wherever they feel comfortable and they are greeted by friendly Dream Team members. For those guests with children, the Guest Services Representative will inform the guest of our ministries available for their family (Little Lambs, Kingdom Kidz, Jr. Real Talk). These ministries work together to create a dynamic and safe kids' program that makes guests feel comfortable to leave their kids in during their time of worship. During this time, before the start of the service, the sanctuary ambience is bright, fun, and welcoming.

Worship & Preaching – By the time the worship has started, the guest has already experienced a warm, welcoming spirit of service and hospitality from the Dream Team. Now, they get to experience more warmth and love through the worship and preaching experience. The music and sermons accentuate the already flowing feelings of God's love that they can feel and see in the church.

Departure – At the conclusion of the service, the church shows one more act of love and hospitality by offering all first-time guests a free gift or a meal in the Agape Café. During this time of fellowship after the service, the church members work together to make meaningful connections with the guests and invite them to come back.

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DREAM TEAM MINISTRIES



THE PRODUCTION TEAM - The Production Team is responsible for all aspects of visual media and video production during our Sunday Celebration Services. This ministry is led by Sis. Marina Gonzalez.



THE HPAC WORSHIP MINISTRY - HPAC Worship Ministry is our church music and sound production ministry. They prepare songs to sing for every service and work together with the sound team to create an atmosphere of free worship unto God before every sermon. This ministry is led by Bro. Gabe Gonzalez.



THE WELCOME TEAM - The Welcome Team is the frontline of our church guest experience. They work together every service to make every guest of HPAC feel comfortable and welcomed. This ministry is led by Sis. Janet Gutierrez.



THE AGAPE CAFÉ - The Agape Cafe is our local church cafe that is open on Sundays after church. This ministry plays a vital role in serving guests towards the end of their Dream Team experience. This ministry is led by various teams of top-notch cooks.

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THE MINISTRY OF DEFENSE - The M.O.D. is our church safety ministry that works together to maintain situational awareness and keep our church safe during all church activities. This includes taking precautions and preventative measures. This ministry is led by Bro. Rubin Miranda.



KINGDOM KIDZ MINISTRY - The Kingdom Kidz Ministry is our children's ministry for kids aged 4 to 9 years old. They have an amazing classroom and Sunday service experience. This ministry is led by Sis. Nicole Tellyer.



LITTLE LAMBS MINISTRY - The Little Lambs Nursery is our children's ministry for infants to 3-years-old. This also serves as a cry room and nursing area for new mothers. This ministry is led by Sis. Mary Fitch.

SERVING EXPECTATIONS & REQUIREMENTS

- In order to serve in any capacity on the Dream Team you must be a member of HPAC and have completed the First Steps courses.
- Dream Team members must fill out a Dream Team application on our website or on our app to inform the team what ministries you would like to sign up for.
- To serve in any platform ministries or any teaching capacity, you must be a member of HPAC, have completed First Steps and Advance courses, and be baptized in Jesus' Name and filled with the Holy Ghost.
- At a minimum, all Dream Team members are expected to serve on the Dream Team at least one Sunday per month. Depending upon the size of each team and how many ministries you are a part of, you may be asked to serve more than once per month.
- **Sunday Preparations include the following:**
 - **Music & Production Team Preparation –**
 - Music and Production Team Arrival: 8:45am
 - Music Practice: 9:00am-9:45am
 - **Scheduled Dream Teams –**
 - Station/Gear Set Up by specific ministries: 9:00am-9:45am
 - All Teams Arrival: 9:45am
 - **Dream Team Prayer –**
 - All members of the Dream Team meet in the sanctuary at 9:45am for guided prayer before the Dream Team Huddle at 10:15am.
 - **Dream Team Huddle – 10:15am-10:30am**
 - **Guest Receiving and Welcoming – 10:30am-11:00am**

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DREAM TEAM ORGANIZATION CHART



LEGEND

- LEVEL 1 POSITIONS

- Orange
- Completed First Steps Course
- Volunteer Position with a continuous commitment

- LEVEL 2 POSITIONS

- Green (Team Leaders or Platform/Teaching) & Blue (Directors)
- Completed First Steps & Advance courses
- Baptized/Filled with the Holy Ghost
- Signed Ministry Commitment Form
- Appointed Position with a continuous commitment

TEAM MINISTRY DESCRIPTIONS

The following pages present a general overview and outlines the specific job functions of each ministry position.

THE AGAPE CAFÉ – The Agape Café plays a huge role in the guest experience at HPAC. The idea of the café is that it creates a place of fellowship and community within the church, over a nice, warm meal or beverage. All meals will be prepared by trained cooks and staff with proper food-handling practices, including the wearing of gloves and masks, and proper cleaning of the cooking facilities and food preparation area.

- **MINISTRY POSITIONS**

- **LEAD COOK** – This is a pre-selected position and must be approved by the Director. These persons must follow all of the guidelines when preparing food. They must work with the Director to plan and schedule the meals.
- **SERVER** - The server helps prepare and serve the meals.
- **CASHIER** – The cashier runs the cashier exchange of monies to pay for meals.

HPAC WORSHIP MINISTRY – The HPAC Worship Ministry is the worship, praise, and sound ministry in the church that prepares a dynamic worship experience every week.

- **MINISTRY POSITIONS**

- **Frontline** – The Frontline is an auditioned vocalist position. In order to be approved for this you must be willing to have a vocal audition and sing well, as well as agree to and sign a ministry commitment form.
- **Audio Technician** - Works on teams of 2 to set up, monitor, and adjust all audio equipment for the services.

KINGDOM KIDZ – Facilitates Children’s Church for ages 4-9.

- **MINISTRY POSITIONS**

- **Teacher** – The Teacher leads a 2-3 person team, sets the agenda, assigns assistants to tasks, teaches the lesson, and leads the altar call in the weekly Kingdom Kidz church/classroom setting.
- **Teacher Assistant** – The Teacher Assistant serves on a 3-4 person team and assists in facilitating and teaching in the weekly Kingdom Kidz church/classroom setting.

LITTLE LAMBS – Facilitates nursery for ages 0-3.

- **MINISTRY POSITIONS**

- **Childcare Attendant** – The Childcare Attendant serves on a 3-4 person team to care for our infants to toddler-aged kids (ages 0-3) during services. They also aid with setting the environment for nursing mothers by offering assistance and cleaning and sanitizing throughout the service.

M.O.D. – Ensures all safety protocols are followed for every service.

- **MINISTRY POSITIONS**

- **Security** - Works to maintain physical order during times of gathering and prevent any potential threats from manifesting.

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PRODUCTION TEAM – Creates the ambiance for the service.

- **MINISTRY POSITIONS**

- **Computer Operator** - Works with the entire production team to run the computer system that controls the media display on the screens.
- **Streaming Operator** - Assists with setting up, monitoring, and operating the switcher during the service for the online streaming platform.
- **Camera Operator** – Assists with the weekly streaming production by operating one, or more, of the cameras used during the service.

THE WELCOME TEAM – The frontline of the entire church service that ensures each guests' and members' experience is pleasant and comfortable.

- **MINISTRY POSITIONS**

- **Parking Lot Attendant** – Sets up parking facilities, reserves guest parking before services, help park guests, and help direct incoming and outgoing traffic. They also work with the rest of the Welcome Team to clean up after every service.
- **Greeter** – Welcomes guests into the church. They also work with the rest of the Welcome Team to clean up after every service.
- **Usher** – Collects the monies during times of giving, attends to the Pastor and special guests, and serves in any other needed capacities to ensure things run smoothly. They also work with the rest of the Welcome Team to clean up after every service.
- **Guest Services Representative** – Serves guests' and members' needs. They make introductions, offer resources, engage guests in their "next steps," and are a 'friendly face' that any guest can turn to for help. They also work with the rest of the Welcome Team to clean up after every service.
- **AM Hospitality Team** – This team will prepare coffee and water to be served from 10:30am to 11am, with focus on guests.